

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY, MAY 17, 2021, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 8:15 a.m. and posted at City Hall at 8:30 a.m. on May 14, 2021.)

Mayor Pro-Tem Bogdahn called the meeting to order declaring a quorum present.

PRESENT:	Steve Bogdahn	Mayor Pro-Tem
	Sandi Liles	Commissioner
	John Brown	Commissioner
	Tom Fisher	Commissioner
	Alan Riffel	City Manager
	Shaun Barnett	Assistant City Manager
	Andrea Murlin	City Clerk
	Aaron Sims	City Attorney
ABSENT:	John Meinders	Mayor

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of May 3, 2021.
- B. Approve Financial Reports for the month of April, 2021.
- C. Reaffirm Sports Complex User Agreement between the City of Woodward and Woodward Adult Softball.
- D. Reaffirm Sports Complex User Agreement between the City of Woodward and Northwest OK Kids.
- E. Approve Facilities Use Agreement between the City of Woodward and Woodward Main Street Program Inc.
- F. Approve Public Street Use Agreement between the City of Woodward and Woodward Main Street Program Inc.
- G. Approve Facilities Use Agreement between the City of Woodward and Woodward Elks Rodeo Inc.
- H. Approve Facilities Use Agreement between the City of Woodward and Extreme Animals.
- I. Approve Facilities Use Agreement between the City of Woodward and Living Word Fellowship.
- J. Approve re-appointment of Billy Parker to the E-911 Board.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Liles, to approve the consent docket as presented.

ROLL CALL

AYES:	Brown, Liles, Fisher, Bogdahn
NAYS:	None
ABSENT:	Meinders

The motion carried.

Item three on the agenda was to Consider and take action with respect to adoption of Ordinance No. 1700 amending Title IX, Chapter 90, "Animals", of the Code of Ordinances of the City of Woodward by amending Section 90.01, "Definitions" by adding definition for caged domestic birds and aquarium fish: and declaring an emergency. City Attorney Sims stated that this adds an exemption to the existing ordinance to allow for caged domestic birds and aquarium fish that live in a fully aquatic environment. Commissioner Brown made a motion, seconded by Commissioner Fisher to adopt the Ordinance No. 1700.

ROLL CALL

AYES: Brown, Fisher, Bogdahn, Liles
NAYS: None
ABSENT: Meinders

The motion carried.

Thereupon, Commissioner Brown made a motion to attach the Emergency Clause to Ordinance No. 1700. The motion was seconded by Commissioner Fisher.

ROLL CALL

AYES: Brown, Fisher, Liles, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Item four on the agenda was to consider and take action with respect to adoption of Ordinance No. 1701 granting to Pioneer Long Distance, Inc., an Oklahoma Corporation, permission to install a fiber optic network within the city limits and to sell services therein for all purposes for which it may be used, to the City of Woodward, Woodward County, Oklahoma, its inhabitants and the public generally, and permission to construct, maintain and operate a fiber optic network of poles, wires, conduits and other facilities and equipment in, upon, across, under and over the streets, alleys, public grounds, and other places in the City for such purposes; providing compensation to the City; and declaring and emergency. City Attorney Sims stated that pioneer has started laying fiber optic cable throughout the City, and this grants them a non-exclusive permit to use the City's streets, alley ways, right of ways and easements to lay these lines. He further stated that Pioneer will pay 5% of their gross monthly revenue to the City, for compensation for the use of the public ways. Commissioner Brown made a motion, seconded by Commissioner Fisher to adopt the Ordinance No. 1701.

ROLL CALL

AYES: Brown, Fisher, Liles, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Thereupon, Commissioner Brown made a motion to attach the Emergency Clause to Ordinance No. 1700. The motion was seconded by Commissioner Fisher.

ROLL CALL

AYES: Brown, Fisher, Bogdahn, Liles
NAYS: None
ABSENT: Meinders

The motion carried.

Item five on the agenda was to consider and take action with respect to adoption of Resolution No. 2021-5 granting flood storage easement to the Agriculture Research Service ("ARS") of The United States Department of Agriculture ("USDA"). City Manager Riffel stated that this request is for flood storage overflow in preparation for the future construction of the USDA dam. He further stated that this flood storage easement utilizes less than 1/10th of an acre of the 40-acre property that we lease from Oklahoma State University. Commissioner Fisher made a motion, seconded by Commissioner Liles, to adopt Resolution No. 2021-5.

ROLL CALL

AYES: Fisher, Liles, Brown, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Item six on the agenda was to consider and take action with respect to adoption of Resolution No. 2021-6 accepting a grant offer from The U.S. Department of Transportation Federal Aviation Administration (FAA) for the Miscellaneous Planning Study (Conduct Pavement Condition Study), Project No. 3-40-0108-017-2021 for the West Woodward Regional Airport. City Manager Riffel stated that this pertains to the grant we have been awarded for the pavement study, and the City has to agree to a 10% match as a condition of accepting the grant funding. Commissioner Brown made a motion, seconded by Commissioner Liles, to adopt Resolution No. 2021-6.

ROLL CALL

AYES: Brown, Liles, Bogdahn, Fisher
NAYS: None
ABSENT: Meinders

The motion carried.

Item seven on the agenda was to consider and take action with respect to adoption of Resolution No. 2021-7 declaring certain items of property surplus; no longer needed for City purposes; describing said items; authorizing the sale/disposal thereof, as authorized by City of Woodward policy for disposing of surplus property; and setting forth requirements as to notice. City Manager Riffel stated that these are outdated electrical items, no longer needed by the City. Commissioner Liles made a motion, seconded by Commissioner Fisher, to adopt Resolution No. 2021-7.

ROLL CALL

AYES: Liles, Fisher, Brown, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Item eight on the agenda was to consider and take action with respect to an Executive Session pursuant to 25 O.S. Section 307 (B) (3) to discuss the purchase or appraisal of real property. Commissioner Fisher made a motion, seconded by Commissioner Brown to adjourn to Executive Session.

ROLL CALL

AYES: Fisher, Brown, Bogdahn, Liles
NAYS: None
ABSENT: Meinders

The motion carried.

At 7:24 p.m., The City Manager, Mayor Pro-Tem, Commissioners and City Attorney adjourned to Executive Session. At 7:44 p.m., the City Manager, Mayor Pro-Tem and City Attorney returned from Executive Session.

Item nine on the agenda was to consider and take action with respect to reconvening into Regular Session. Commissioner Fisher made a motion, seconded by Commissioner Liles, to reconvene from Executive Session.

ROLL CALL

AYES: Fisher, Liles, Bogdahn, Brown
NAYS: None
ABSENT: Meinders

The motion carried.

Mayor Pro-Tem Bogdahn announced that in Executive Session we discussed the potential to purchase real property to expand the Cemetery by two acres. No votes and no actions were taken.

Mayor Pro-Tem Bogdahn then asked for a motion to purchase two acres from George E. Shaw Jr. and Riverview Property Co., LLC for \$25,150.00. Commissioner Brown made a motion, seconded by Commissioner Liles, to purchase the real property to expand the Cemetery.

ROLL CALL

AYES: Brown, Liles, Fisher, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Item ten on the agenda was to consider and take action with respect to an Executive Session pursuant to 25 O.S. Section 307 (B) (1) relating to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the City Manager and return to open session for any action related thereto. Commissioner Fisher made a motion, seconded by Commissioner Brown, to adjourn to Executive Session.

ROLL CALL

AYES: Fisher, Brown, Bogdahn, Liles
NAYS: None
ABSENT: Meinders

The motion carried.

At 7:46 p.m., The City Manager, Mayor Pro-Tem, Commissioners and City Attorney adjourned to Executive Session. At 8:10 p.m., the City Manager, Mayor Pro-Tem and City Attorney returned from Executive Session.

Item ten on the agenda was to consider and take action with respect to reconvening into Regular Session. Commissioner Fisher made a motion, seconded by Commissioner Brown, to reconvene from Executive Session.

ROLL CALL

AYES: Fisher, Brown, Liles, Bogdahn
NAYS: None
ABSENT: Meinders

The motion carried.

Mayor Pro-Tem Bogdahn announced that in Executive Session we discussed the City Manager position. No votes and no actions were taken.

There being no further business, the meeting was adjourned by the Mayor Pro-Tem.

/s/ John Meinders
John Meinders, Mayor

/s/ Andrea Murlin
Andrea Murlin, City Clerk

Approved this 7th day of June 2021.

/s/ Andrea Murlin
Andrea Murlin, City Clerk