

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA,
MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY,
JUNE 7, 2021, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 10:52 a.m. and posted at City Hall at 11:10 a.m. on June 4, 2021.)

Mayor Meinders called the meeting to order declaring a quorum present.

PRESENT:	John Meinders	Mayor
	Sandi Liles	Commissioner
	Steve Bogdahn	Commissioner
	John Brown	Commissioner
	Tom Fisher	Commissioner
	Alan Riffel	City Manager
	Shaun Barnett	Assistant City Manager
	Andrea Murlin	City Clerk
	Aaron Sims	City Attorney

The first item on the agenda was a Public Hearing for the purpose of discussing and developing the City of Woodward/Woodward Municipal Authority Budget for Fiscal Year 2021-2022. There were no requests for public comment.

The second item on the agenda was a Public Hearing relative to rezoning tracts in Woodward City SEC. 1-22-21 .2089 AC tract in vacated PT. BLK 6, Edgewood Add. BEG 295.31' W & 170.69' S of NE/C BLK 1; S 130'; W 70'; N 130'; E 70' to POB. **and** tracts in Woodward City SEC. 1-22-21 .47 AC tract in & ADJ. to Edgewood Add, BEG 139.45' W & 170.32' S of NE/C of BLK 1 of Edgewood Add; S 130'; W 155.86'; N 130'; E 155.86' to POB. From C-1 (Commercial 1) to C-2 (Commercial 2).

Following the Public Hearing, Mayor Meinders called the Regular Meeting to order, declaring a quorum present.

PRESENT:	John Meinders	Mayor
	Sandi Liles	Commissioner
	Steve Bogdahn	Commissioner
	John Brown	Commissioner
	Tom Fisher	Commissioner
	Alan Riffel	City Manager
	Shaun Barnett	Assistant City Manager
	Andrea Murlin	City Clerk
	Aaron Sims	City Attorney

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of May 17, 2021, special meeting May 20, 2021, special meeting May 25, 2021, and special meeting June 1, 2021.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Fisher, to approve the consent docket as presented.

ROLL CALL

AYES: Brown, Fisher, Meinders, Liles, Bogdahn
NAYS: None

The motion carried.

Mayor Meinders adjourned the Regular Session of the June 7, 2021, City Commission Meeting, Sine Die.

City Commissioners Tom Fisher and Sandi Liles were sworn in by Judge Careylyn Guthrie.

The new Mayor was selected by the City Commission. Mayor Meinders moved to nominate Commissioner Bogdahn. The motion was seconded by Commissioner Brown.

ROLL CALL

AYES: Meinders, Brown, Liles, Fisher
NAYS: None
ABSTAIN: Bogdahn

The motion carried.

The new Mayor Pro-Tem was then selected by the City Commission. Mayor Meinders moved to nominate Commissioner Fisher. The motion was seconded by Commissioner Brown.

ROLL CALL

AYES: Meinders, Brown Liles, Bogdahn
NAYS: None
ABSTAIN: Fisher

The motion carried.

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve Facilities Use Agreement between the City of Woodward and Worldwide Checkered Flag Promotions L.L.C.
- B. Approve Facilities Use Agreement between the City of Woodward and NWOJR Rodeo Association.
- C. Approve Facilities Use Agreement between the City of Woodward and NWOJR Rodeo Association.
- D. Approve Facilities Use Agreement between the City of Woodward and Woodward County Event Center.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Fisher, to approve the consent docket as presented.

ROLL CALL

AYES: Brown, Fisher, Bogdahn, Meinders, Liles
NAYS: None

The motion carried.

Item three on the agenda was to consider and take action with respect to adoption of Resolution No. 2021-8 approving the City of Woodward, Oklahoma Budget for the Fiscal Year 2021-2022 and establishing budget amendment authority. Mayor Bogdahn commented that this is one of the most important things that the Commission does, is to adopt a budget. Commissioner Brown made a motion, seconded by Commissioner Meinders to adopt Resolution No. 2021-8.

ROLL CALL

AYES: Brown, Meinders, Liles, Fisher, Bogdahn
NAYS: None

The motion carried.

Item four on the agenda was to consider and take action with respect to adoption of Ordinance No. 1706 of the City of Woodward, Oklahoma, relative to rezoning tracts in Woodward City SEC. 1-22-21 .2089 AC tract in vacated PT. BLK 6, Edgewood Add. BEG 295.31' W & 170.69' S of NE/C BLK 1; S 130'; W 70'; N 130'; E 70' to POB. **and** tracts in Woodward City SEC. 1-22-21 .47 AC tracts in & ADJ. to Edgewood Add, BEG 139.45' W & 170.32' S of NE/C of BLK 1 of Edgewood Add; S 130'; W 155.86'; N 130'; E 155.86' to POB. From C-1 (Commercial 1) to C-2 (Commercial 2); and declaring an emergency. Mr. Glenn Billings addressed the Commission, stating that they would like to install a crematory and ask that the zoning be changed from C-1 to C-2. City Clerk Andrea Murlin stated that there were no objections. Commissioner Liles made a motion, seconded by Commissioner Meinders to adopt Ordinance No. 1706.

ROLL CALL

AYES: Liles, Meinders, Bogdahn, Brown, Fisher
NAYS: None

The motion carried.

Thereupon, Commissioner Meinders made a motion to attach the Emergency Clause to Ordinance No. 1706. The motion was seconded by Commissioner Liles.

ROLL CALL

AYES: Meinders, Liles, Brown, Fisher, Bogdahn
NAYS: None

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of Contract for Economic Development Services between the City of Woodward and Woodward Chamber of Commerce. C.J. Montgomery, President of the Chamber of Commerce addressed the Commission and thanked them. Commissioner Meinders made a motion, seconded by Commissioner Brown, to renew the contract as presented.

ROLL CALL

AYES: Meinders, Brown, Bogdahn, Liles, Fisher
NAYS: None

The motion carried.

Item six on the agenda was to consider and take action with respect to approval or disapproval of Contract for Economic, Industrial, and Community Development Services between the City of Woodward, Woodward Municipal Authority, and Woodward Industrial Foundation. Alan Case, President of the Woodward Industrial Foundation addressed the Commission and stated he appreciates what the City does for the Foundation. Commissioner Fisher made a motion, seconded by Commissioner Brown, to renew the contract as presented.

ROLL CALL

AYES: Fisher, Brown, Liles, Meinders, Bogdahn
NAYS: None

The motion carried.

Item seven on the agenda was to consider and take action with respect to approval or disapproval of Contract for Professional Services between the City of Woodward and Woodward Main Street Program. Jennifer Thompson, President of Woodward Main Street addressed the Commission and explained the many events that Woodward Main Street has done throughout the year. She also stated her appreciation to the Commission. Commissioner Liles made a motion, seconded by Commissioner Fisher, to renew the contract as presented.

ROLL CALL

AYES: Liles, Fisher, Bogdahn, Brown, Meinders
NAYS: None

The motion carried.

Item eight on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Governmental Agreement between the City of Woodward and the Woodward County Board of Commissioners relative to housing inmates at the Woodward County Jail. City Manager Riffel stated that the only change to this agreement is an increase of \$7.00 per day per inmate. Commissioner Meinders made a motion, seconded by Commissioner Brown to renew the Interlocal Agreement as presented.

ROLL CALL

AYES: Meinders, Brown, Liles, Bogdahn, Fisher
NAYS: None

The motion carried.

Item nine on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Governmental Agreement between the City of Woodward and the Woodward County Board of Commissioners relative to the Community Service Sentencing Program (CSSP). City Manager Riffel stated that there are no changes to this agreement. Commissioner Liles made a motion, seconded by Commissioner Fisher, to renew the Interlocal Agreement as presented.

ROLL CALL

AYES: Liles, Fisher, Brown, Meinders, Bogdahn
NAYS: None

The motion carried.

Item ten on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Governmental Agreement between the City of Woodward and the Woodward County Board of Commissioners relative to the Street Improvement and Maintenance Program. City Manager Riffel stated that this is the same agreement from the previous year. Commissioner Brown made a motion, seconded by Commissioner Meinders, to renew the Interlocal Agreement as presented.

ROLL CALL

AYES: Liles, Fisher, Brown, Meinders, Bogdahn
NAYS: None

The motion carried.

Item eleven on the agenda was to consider and take action with respect to approval or disapproval of Agreement for Services between the City of Woodward and Wall Engineering, LLC relative to Engineering Services for Economic Development Administration (EDA) Project Number 08-79-05367. City Manager Riffel stated that the recommended firm is Wall Engineering. Commissioner Meinders made a motion, seconded by Commissioner Liles to approve the agreement as presented.

ROLL CALL

AYES: Meinders, Liles, Brown, Bogdahn, Fisher
NAYS: None

The motion carried.

Item twelve on the agenda was to consider and take action with respect to adoption of Ordinance No. 1702 amending Section 50.05 of Chapter 50, "Solid Waste", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing fees for the collection of solid waste; and declaring an emergency. City Manager Riffel stated that there is a 7% increase in all fees presented. He further stated that there was a 19% increase to landfill charges. Commissioner Liles made a motion, seconded by Commissioner Brown to adopt Ordinance No 1702 as presented.

ROLL CALL

AYES: Brown, Liles, Fisher, Meinders, Bogdahn
NAYS: None

The motion carried.

Thereupon, Commissioner Brown made a motion to attach the Emergency Clause to Ordinance No. 1702. The motion was seconded by Commissioner Liles.

ROLL CALL

AYES: Brown, Liles, Meinders, Bogdahn, Fisher
NAYS: None

The motion carried.

Item thirteen on the agenda was to consider and take action with respect to adoption of Ordinance No. 1703 amending Section 51.02 of Chapter 51, "Wastewater", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing fees for the use of the sewer system; and declaring an emergency. City Manager Riffel commented that none of the utility increases put us in a positive position. Commissioner Meinders made a motion, seconded by Commissioner Liles, to adopt Ordinance No. 1703 as presented.

ROLL CALL

AYES: Meinders, Liles, Bogdahn, Fisher, Brown
NAYS: None

The motion carried.

Thereupon, Commissioner Meinders made a motion to attach the Emergency Clause to Ordinance No. 1703. The motion was seconded by Commissioner Liles.

ROLL CALL

AYES: Meinders, Liles, Brown, Fisher, Bogdahn
NAYS: None

The motion carried.

Item Fourteen on the agenda was to consider and take action with respect to adoption of Ordinance No. 1704 amending Section 52.14 and Section 52.17 of Chapter 52, "Water", of the Code of Ordinances of the City of Woodward, Oklahoma, establishing water rates and fees; and declaring an emergency. Commissioner Brown made a motion, seconded by Commissioner Liles, to adopt Ordinance No. 1704 as presented.

ROLL CALL

AYES: Brown, Liles, Fisher, Meinders, Bogdahn
NAYS: None

The motion carried.

Thereupon, Commissioner Brown made a motion to attach the Emergency Clause to Ordinance No. 1704. The motion was seconded by Commissioner Liles.

ROLL CALL

AYES: Brown, Liles, Meinders, Bogdahn, Fisher
NAYS: None

The motion carried.

Item fifteen on the agenda was to consider and take action with respect to adoption of Ordinance No. 1705 amending the Title III, Chapter 35, Section 35.09 (C) (1) of the Code of Ordinances of the City of Woodward to amend the fees and charges when a municipal court defendant is confined to jail, and to declare an emergency. City Manager Riffel stated that this Ordinance reflects a \$7.00 increase to the daily jail rate. Commissioner Meinders made a motion, seconded by Commissioner Brown, to adopt Ordinance No. 1705 as presented.

ROLL CALL

AYES: Meinders, Brown, Fisher, Liles, Bogdahn
NAYS: None

The motion carried.

Thereupon, Commissioner Meinders made a motion to attach the Emergency Clause to Ordinance No. 1705. The motion was seconded by Commissioner Brown.

ROLL CALL

AYES: Meinders, Brown, Bogdahn, Liles, Fisher
NAYS: None

The motion carried.

Item sixteen on the agenda was to consider and take action with respect to approval or disapproval of bids relative to the 13th & Elm Waterline Replacement. Bids were properly advertised and opened on May 24, 2021, for the 13th & Elm Waterline Replacement. Rick Dryden, Water Superintendent recommends awarding the bid, in the amount of \$171,350.00, to Cobalt Construction, Inc., as they were the only bidder and submitted a satisfactory bid. City Manager Riffel stated that the bid received was not inflated pricing. Commissioner Fisher made a motion, seconded by Commissioner Liles, to award the bid as recommended.

ROLL CALL

AYES: Fisher, Liles, Meinders, Bogdahn, Brown
NAYS: None

The motion carried.

Item seventeen on the agenda was to consider and take action with respect to approval or disapproval of land lease on approximately 1.36 acres located in Section Thirty-one (31), Township Twenty-three (23) North, Range Twenty (20) West of the Indian Meridian. City Manager Riffel stated that these are the terms of the property lease for the land located behind the Woodward County Event Center. Commissioner Meinders made a motion, seconded by Commissioner Brown, to approve the lease as presented.

ROLL CALL

AYES: Meinders, Brown, Liles, Bogdahn, Fisher
NAYS: None

The motion carried.

Item eighteen on the agenda was to consider and take action with respect to approval or disapproval of FY 2021-2022 Collective Bargaining Agreement (CBA) between the City of Woodward and Fraternal Order of

Police Lodge 187. City Manager Riffel stated the change to this agreement is a 1% increase through step modifications. Commissioner Brown made a motion, seconded by Commissioner Fisher, to approve the agreement as presented.

ROLL CALL

AYES: Brown, Fisher, Liles, Meinders, Bogdahn
NAYS: None

The motion carried.

Item nineteen on the agenda was to consider and take action with respect to an Executive Session pursuant to 25 O.S. Section 307 (B) (1) relating to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the City Manager and return to open session for any action related thereto. Commissioner Fisher made a motion, seconded by Commissioner Liles, to adjourn to Executive Session.

ROLL CALL

AYES: Fisher, Liles, Bogdahn, Meinders, Brown
NAYS: None

The motion carried.

At 7:42 p.m., the City Manager, Mayor, Commissioners and City Attorney adjourned to Executive Session.

At 8:03 p.m., the City Manager, Mayor, Commissioners and City Attorney returned from Executive Session.

Item twenty on the agenda was to consider and take action with respect to reconvening into Regular Session. Commissioner Brown made a motion, seconded by Commissioner Fisher, to reconvene from Executive Session.

ROLL CALL

AYES: Brown, Fisher, Bogdahn, Liles, Meinders
NAYS: None

The motion carried.

Mayor Bogdahn announced that in Executive Session we discussed the item, and no votes and no actions were taken.

Item twenty-one on the agenda was to Consider and take action with respect to approval or disapproval of an employment agreement to employ a new City Manager, providing effective date, employment duties, salary, benefits, and other employment related items. Commissioner Meinders made a motion to approve the employment agreement between the City of Woodward and Shaun Barnett. Commissioner Brown seconded the motion.

ROLL CALL

AYES: Meinders, Brown, Liles, Bogdahn, Fisher
NAYS: None

The motion carried.

There being no further business, the meeting was adjourned by the Mayor.

/s/ Steve Bogdahn
Steve Bogdahn, Mayor

/s/ Andrea Murlin
Andrea Murlin, City Clerk

Approved this 21st day of June 2021.

/s/ Andrea Murlin
Andrea Murlin, City Clerk