

# Fee Schedule

## Library Cards

- Library card replacement fee: \$2.00
- Non-resident fee per family: Annual charge of \$15.00
- Visitors: \$15.00 charge

## Overdue Material

Books	\$ .10 per day	
Audio books on cassette	\$ .10 per day	
Magazines	\$ .10 per day	
Audio books on CD	\$1.00 per day	Maximum fine of \$10.00 per item
DVDs	\$1.00 per day	Maximum fine or \$10.00 per item
Equipment	\$2.00 per day	Maximum fine of \$100.00 or cost of equipment
Kits	\$1.00 per day	
ILL Material	\$ .25 per day	

## Postage Charges for Overdue Notices

The library will charge a postage and handling fee of \$.50 for each overdue or billing notice mailed.

## Lost or damaged Material

- Replacement Cost of Item plus \$10.00 non-refundable processing fee
- In-House Repair: \$5.00
- Missing Barcode: \$1.00
- DVD Case: \$2.00
- Video Case: \$1.00
- CD Binder: \$5.00
- Audio-visual Bag: \$1.50
- Inter-library Loan Material: Replacement Cost of Item plus \$10.00 non-refundable fee to offset cost related to item replacement

## Inter-library Loan

- Postage: \$2.00
- Failure to pick up borrowed Material: \$5.00

## Reference Fee

- \$5.00 mailing fee via U.S. Postal Service

## Genealogy Fee

\$15.00 fee per request

## **Printing Charges**

- Black/White Laser Printer: \$.20
- Color Laser Printer: \$.30

## **Photocopy Charges**

- \$.15—8.5"x11" piece of paper, single-sided
- \$.30---8.5"x11" piece of paper, double-sided
- \$.25---8.5"x14" or 11"x17" piece of paper, single-sided
- \$.50---8.5"x14" or 11"x17" piece of paper, double-sided
- A \$10.00 processing charge for 50+ copies.

## **Fax Charges**

- Sending: \$3.00 for 1<sup>st</sup> Page/\$25 each additional page
- Receiving: \$.25 per page

## **Miscellaneous Fees**

- Portable Storage Device (compact disk): \$1.25
- Typewriter Paper: \$.10
- Service charge on a return check: \$30.00

## ***Amendments***

The Woodward Public Library with the support of its board of directors is authorized to amend or revise this policy as deemed necessary.